

**CITY OF LINCOLN**  
**COMMITTEE OF THE WHOLE MEETING**  
**AGENDA**  
**OCTOBER 15, 2024**  
**CITY HALL COUNCIL CHAMBERS**  
**700 BROADWAY STREET**  
**6:00 PM**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Public Participation**
- 4. Request to Permit with Street Closure: Don Sielaff request for closure of 10<sup>th</sup> Street from Union to Mundy Street on Thursday, October 31, 2024 form 5:00 pm – 8:00 pm.**
- 5. Request to Permit with Street Closure: Lincoln Christian Church Hometown Christmas Carriage Rides around Latham Park N. McLean between Pekin & Delevan Street Friday, December 6, 2024 from 3:00 pm – 8:00 pm. Event will be from 5:00-7:00 pm.**
- 6. M&R Reconciliation for Fiscal Year 2023-2024.**
- 7. Resolution Approving the Content of Certain Executive Session Meeting Minutes of the City Council of the City of Lincoln.**
- 8. Additional Rebuild Illinois Targets.**
- 9. Demolition of 129 S. Sangamon Street.**
- 10. Community Pavilion – 8<sup>th</sup> Street Park Design Cost Request. (Tabled Item 9/24/2024)**
- 11. Announcements**
- 12. Executive Session 2 C 1 Personnel**
- 13. Adjournment**
- 14. Upcoming Meetings:** City Council Meeting: Monday, October 21, 2024 at 6:00 PM  
Committee of the Whole Meeting: Tuesday, October 29, 2024 at 7:00 PM

THE CITY OF LINCOLN

Date Received \_\_\_\_\_

City Clerks Office  
Lincoln, Illinois

**REQUEST TO PERMIT EVENT WITH STREET CLOSURE**  
**Must Have Council Approval**

SEP 23 2024

Date(s) of Event: 10/31/24

A copy of this form must be available at the Event!

RECEIVED

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

Closure of 10th ST from UNION to MUNDY ST  
for Halloween night.

Location of Event Property: (Address Utilized Space) See above

Items occupying street space utilized: Ø

Date(s) and time(s) for usage of Property: 10/31/24

Are licenses needed, if yes, please attach. **YES** **NO**

**Street Closures and Parking** Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? See above

Closed from 5 a.m./p.m. until 8 a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify, \_\_\_\_\_

Does this street normally have access to a permitted parking lot? Specify, \_\_\_\_\_

**Certificate of Insurance Liability for event must be attached to request before approval.**

Business/Organization/Sponsor Name: Don Sielatt  
Contact Name: \_\_\_\_\_ Email: djac98@comcast.net  
Address: 145 10th ST Signature: \_\_\_\_\_  
Phone: Business: 217-732-3182 Cell: 217-737-3210

**APPROVED: (signatures)**  
Police Department: Joseph H. Meister  
Fire Department: \_\_\_\_\_  
Street Department: John Sunday

Mayor: [Signature]  
Vote: Council Approval \_\_\_ Years \_\_\_ Nays  
Date: \_\_\_\_\_

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b>		<b>CONTACT NAME:</b> Kyle Przykopanski	
Moriearty Insurance Services		<b>PHONE (A/C, No, Ext):</b> (217) 732-7341	<b>FAX (A/C, No):</b> (217) 732-9340
617 KEOKUK ST		<b>E-MAIL ADDRESS:</b> kyle@dpcminsurace.com	
LINCORN IL 62656-2173		<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b>		<b>INSURER A:</b> Auto Owners Insurance Company	
Janice & Don Sielaff		<b>INSURER B:</b>	
145 10th St		<b>INSURER C:</b>	
Lincoln IL 62656-1559		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

**COVERAGES****CERTIFICATE NUMBER:****REVISION NUMBER:**


THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b>						
	<input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR						EACH OCCURRENCE \$
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$
							MED EXP (Any one person) \$
							PERSONAL & ADV INJURY \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$
	OTHER:						\$
	<b>AUTOMOBILE LIABILITY</b>						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
	<b>UMBRELLA LIAB</b>						EACH OCCURRENCE \$
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE \$
	DED RETENTION \$						\$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/> Y <input type="checkbox"/> N	N/A				E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
A	Personal Liability			44 674 303 00	09/18/2024	09/18/2025	Each Occurrence 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of personal liability for the residence located at 145 10th St, Lincoln, IL 62656

**CERTIFICATE HOLDER****CANCELLATION**

City of Lincoln 700 Broadway St Lincoln IL 62656	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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THE CITY OF LINCOLN

Date Received \_\_\_\_\_

City Clerks Office  
Lincoln Illinois

REQUEST TO PERMIT EVENT WITH STREET CLOSURE SEP 25 2024

Must Have Council Approval

RECEIVED

Date(s) of Event: December 6, 24 A copy of this form must be available at the Event.

Please describe below your request for use of City Property.

Description of Event (including participating merchants, vendors, exhibitors, and units, etc.)

HOMETOWN CHRISTMAS AT LINCOLN CHR. CHU  
CARRIAGE RIDES AROUND LATHAM PARK  
LINCOLN COMMUNITY EVENT  
5-7 PM

Location of Event Property: (Address Utilized Space) 204 McLEAN

Items occupying street space utilized: HORSE DRAWN CARRIAGES

Date(s) and time(s) for usage of Property: 12-6-24 5-7 PM

Are licenses needed, if yes, please attach. YES  NO

Street Closures and Parking Street(s) will be closed (Please attach map or sketch of all closures.)

If closed, which streets and blocks? N. McLEAN BETWEEN Pskin  
AND DECAVAN

Closed from 3 a.m./p.m. until 8 a.m./p.m. (circle a.m. or p.m.)

If different times on different days, please specify. \_\_\_\_\_

Does this street normally have access to a permitted parking lot? Specify, NO

Certificate of Insurance Liability for event must be attached to request before approval.

Business/Organization/Sponsor Name: Lincoln Christian Church

Contact Name: Ron Otto Email: ron.otto@lincolnchristianchurch.org

Address: 204 McLean Street Signature: \_\_\_\_\_

Phone: Business: 217-735-3221 Cell: 217-871-9362

APPROVED: (signatures)

Police Department: Joseph H. Meister Jr  
Fire Department: \_\_\_\_\_  
Street Department: Walt Partridge

Mayor: [Signature]  
Vote: Council Approval 2 Years \_\_\_ Nays  
Date: \_\_\_\_\_

As soon as all signatures are obtained, you will be contacted at the phone number you provided.

If your special event will be held more than once during this year with the same location and arrangements, you may use the same application with a change in dates.



TRACY WELCH  
MAYOR

PEGGY S. BATEMAN  
CITY CLERK

CHARLES N. CONZO  
CITY TREASURER

JOHN A. HOBLIT  
CITY ATTORNEY



## CITY OF LINCOLN, ILLINOIS

700 Broadway St., P.O. Box 509, Lincoln, IL 62656

Named for and Christened by Abraham Lincoln, 1853—Incorporated February 16, 1865  
CITY COUNCIL MEETS FIRST AND THIRD MONDAY NIGHTS EACH MONTH

To: Mayor and Aldermen of the City of Lincoln

From: Andrew Bowns, Wastewater Project Manager

Meeting Date: October 15, 2024

RE: M&R Reconciliation for Fiscal Year 2023-2024

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Background

The previous year of M&R expenditures at the sewer plant need to be reconciled with the actual expenses of operating the facility.

Analysis/Discussion:

Fiscal Year 2022-2023 saw M&R expenses of \$ \$105,324.19. This exceeds the contracted amount of \$86,308.44 by \$19,015.75. The total overspend of the M&R account for this fiscal year is \$19,015.75.

All receipts have been submitted to the City Clerk, just as in prior years.

Fiscal Impact:

Expense \$19,015.75 from the "50-7200-5202 Repairs/Maint-Equip" line item. This will reconcile 2023-2024 year budgets.

COW Recommendation:

Place "M&R Reconciliation for Fiscal Year 2023-2024" on the September 3rd voting session in an amount not to exceed \$19,015.75.

Council Recommendation:

Approve "M&R Reconciliation for Fiscal Year 2023-2024" to reconcile the previous fiscal year M&R expenses for operation of the wastewater plant in an amount not to exceed \$19,015.75.

CITY COUNCIL

FIRST WARD  
STEVE PARROTT  
ROBIN McCLALLEN

SECOND WARD  
DAVID SANDERS  
SAM DOWNS

THIRD WARD  
KEVIN BATEMAN  
WANDA ROHLFS

FOURTH WARD  
RHONDA O'DONOGHUE  
CRAIG EIMER

**RESOLUTION 2024 - \_\_\_\_\_**

A RESOLUTION APPROVING THE CONTENT OF CERTAIN EXECUTIVE SESSION  
MEETING MINUTES OF THE CITY COUNCIL OF THE CITY OF LINCOLN

THIS RESOLUTION is made and adopted by the CITY COUNCIL OF THE CITY OF LINCOLN, LOGAN COUNTY, ILLINOIS, at a regular meeting held in the City Council Chambers in said City on the \_\_\_\_ day of \_\_\_\_\_, 2024, WITNESSETH:

WHEREAS, the CITY OF LINCOLN is a municipal corporation located in Logan County, Illinois; and

WHEREAS, the City Council has considered it necessary, on occasion, to meet in executive session and have conducted said meetings in accordance with the requirements of the 'Open Meetings Act' (5 ILCS 102/1, *et seq.*); and

WHEREAS, the minutes of the Executive Sessions have been duly recorded by the City Clerk pursuant to the regulations of the Open Meetings Act; and

WHEREAS, pursuant to 5 ILCS 120/2.06(a) of the Open Meetings Act, the City is required to keep a verbatim recording of their executive sessions in the form of audio or video recording; and

WHEREAS, the City of Lincoln has complied with the requirement of keeping written recordings of the Executive Session minutes along with audio or video recordings; and

WHEREAS, the City of Lincoln believes that the minutes should at this time remain confidential and not be released to the public for inspection;

NOW, THEREFORE, IT IS HEREBY RESOLVED by the CITY COUNCIL OF THE CITY OF LINCOLN, as follows:

1. That the recitals outlined above are incorporated herein as if appearing herein verbatim.
2. The City Council of the City of Lincoln find and hereby declare that the executive session minutes or portions thereof expressly identified are approved:

May 20, 2024  
June 3, 2024  
June 17, 2024  
July 1, 2024  
July 15, 2024  
August 5, 2024

3. The minutes of said executive session meetings shall remain confidential at this time and not be made available to the public to inspect.

4. That this Resolution is effective immediately upon passage of the same.

The vote on the adoption of this Resolution was as follows:

Alderman Parrott	_____	Alderwoman McClallen	_____
Alderman Eimer	_____	Alderwoman Rohlfis	_____
Alderwoman O'Donoghue	_____	Alderman Bateman	_____
Alderman Downs	_____	Alderman Sanders	_____

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Abstain: \_\_\_\_\_



Passed and approved this \_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF LINCOLN,

BY: \_\_\_\_\_  
Tracy Welch, Mayor  
City of Lincoln, Logan County, Illinois

ATTEST: \_\_\_\_\_ (SEAL)  
City Clerk, City of Lincoln,  
Logan County, Illinois



**To:** Walt Landers, Street Superintendent  
**From:** Shane Remmert, City Engineer through Crawford, Murphy & Tilly, Inc.  
**CC:** Kristin Timmons (CMT)  
**Date:** October 9, 2024  
**Subject:** Additional Rebuild IL Targets

**Background**

With the favorable bids the City of Lincoln received for the RBI/MFT Resurfacing project on September 24, 2024, there is \$130,360.46 of ReBuild IL funds that remain available for another project. CMT recommends selecting additional resurfacing targets and putting together another bid package to utilize these funds in the spring of 2025. CMT also recommends that targets be selected that are in need of repair but have ADA ramps and sidewalks that are up to current standards. This is in an effort to minimize the review time from IDOT.

**Recommendation**

From the list of possible targets you provided, we recommend that the City pursue mill & overlay resurfacing of Stahlhut Drive, Malerich Drive, and Taylor Court. Below is a preliminary cost estimate of the proposed improvements:

Total	\$400,000
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In addition to the available RBI money, the City also has \$320,000 in MFT funds allotted for resurfacing this year. With the approval of these targets, CMT will begin preparing plans and special provisions for the work and then submit them to IDOT for review and approval.

# Potential RBI Targets

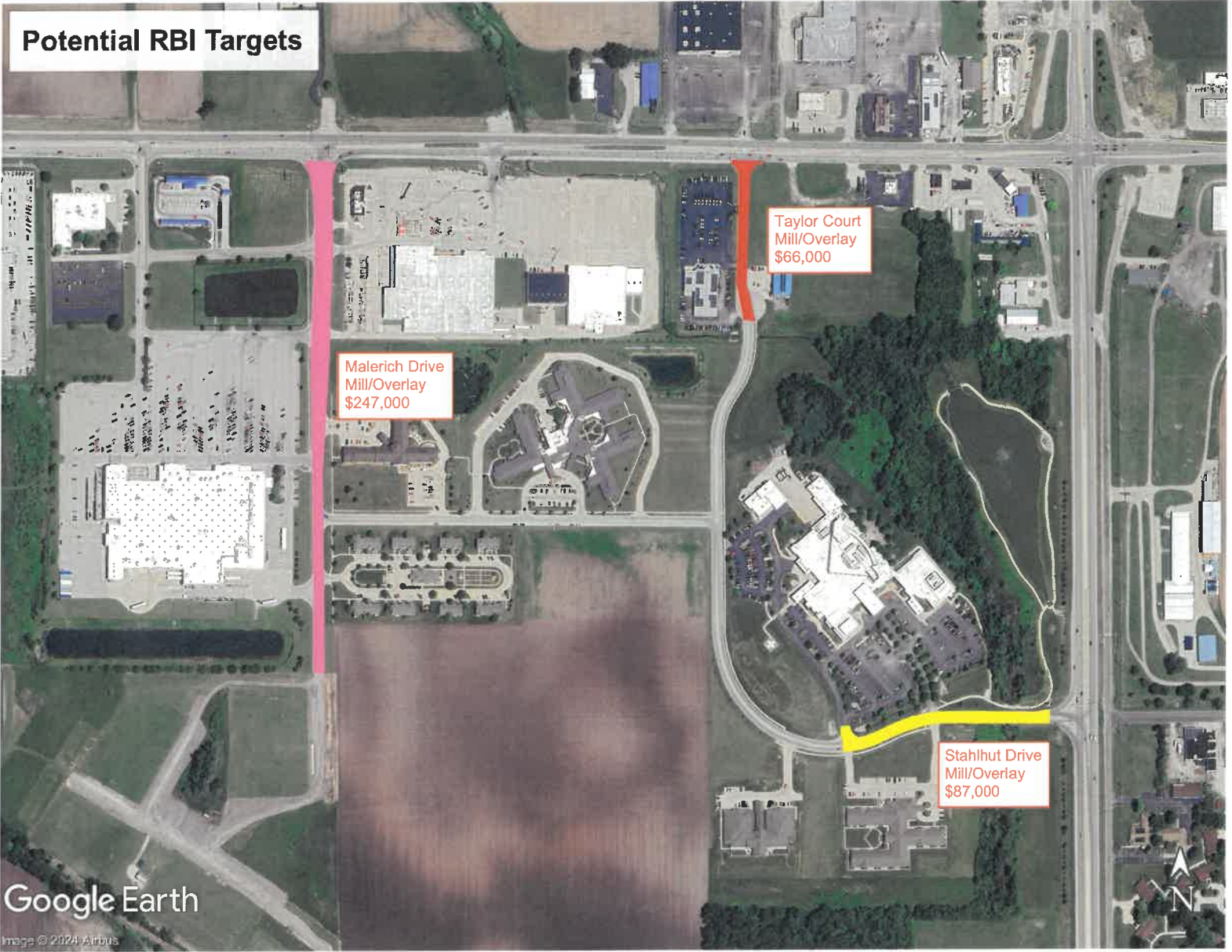
Malerich Drive  
Mill/Overlay  
\$247,000

Taylor Court  
Mill/Overlay  
\$66,000

Stahlhut Drive  
Mill/Overlay  
\$87,000

Google Earth

Image © 2024 Airbus



# MEMORANDUM

**TO: Mayor Tracy Welch and Members of the City Council**

**FROM: Wes Woodhall, Building and Safety Official**

**DATE: October 15th, 2024**

**RE: Demolition of 129 S. Sangamon St.**

**Background:** As you are all aware a fire occurred at this property on Thursday, September 5<sup>th</sup>. The fire and subsequent failure of the front façade have rendered this building dangerous and is in need of demolition. The property owner does not have the adequate insurance or alternative means to accomplish this. In an effort to maintain public safety, the City of Lincoln must undertake this demolition and its associated expenses. All required notifications have been prepared and publicized per statute.

**Analysis/Discussion:** The Building and Safety Department solicited for bids and received 7 bids:  
Steves's Trucking Inc., Decatur, IL - \$195,380.00  
Jaren Industries, Springfield, IL - \$210,000.00  
Ezell Excavating, Villa Grove, IL - \$279,000.00  
Fowler Enterprises, Elgin, IL - \$282,600.00  
Lee Farms Excavating, Paxton, IL - \$344,900.00  
GreenTrac LLC, Bunker Hill, IL - \$416,075.00  
Littleton Storm and Timber, Jacksonville, IL - \$948,000.00

**COW Recommendation:** Place on Council agenda for discussion of the demolition of 129 S. Sangamon St. and potential of contract award. I will do more research on select companies and continue the vetting process prior to the meeting.

**Fiscal Impact:** Money for this project was not allocated in this year's budget as it was obviously unforeseen. Alternate funds must be established.

**Council Recommendation:** Approve bid from selected contractor for the demolition and removal of the property at 129 S. Sangamon St.

## MEMORANDUM

**TO:** Mayor and City Council Members  
**FROM:** Ashley Metelko, Administrative Assistant  
**MEETING DATE:** September 24, 2024  
**RE:** Community Pavilion – 8<sup>th</sup> Street Park - \$32,000.00 Design Cost Request

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### **Background:**

**I am requesting to proceed with the engineering and design cost for the community pavilion. In order to apply for any grants, I will need to have the engineering/design processes completed. As of right now, the community pavilion is the only project I have that may qualify for a few upcoming grants and I would like to move forward in completing the necessary beginning steps.**

**I have looked at all of our open park spaces and feel that 8<sup>th</sup> Street Park would be the perfect spot for a community pavilion.**

- Centrally located
- Residential area
- Wheelchair accessible
- Located next to two schools
- Safe passages leading to the location (sidewalks, cross walks, 4-way stops)

**I have attached the estimate from CMT with a few other documents supporting this project. Please review them and let me know if you have any questions.**

**Requesting funding from the Grant Matching Expenditures #02-3000-7853.**

### **What is a Community Pavilion?**

A community pavilion is a structure that can provide a space for community gathering, events, and other activities. Pavilions can be a key part of a park, and can help to create a more inviting and aesthetically pleasing environment

### **Community pavilions can provide many benefits, including:**

- Safe location for social gatherings
- Community event hosting
- Educational spaces
- Outdoor dining

**Council Recommendation:** To be placed on regular agenda October 7<sup>th</sup>, 2024.

**CITY OF LINCOLN  
 AMPHITHEATER PROJECT  
 PRELIMINARY ESTIMATE**

**DATE: 03/25/2024**

**ENGINEERS' OPINION OF PROBABLE CONSTRUCTION COST**

Item	Unit	No. of Units	Unit Cost or Equip. Cost	Total Unit or Equip. Cost	Installation Cost	Total Item Cost
General Conditions / OH&P	LS	1	\$21,000	\$21,000	\$0	\$21,000
Mobilization	LS	1	\$10,000	\$10,000	\$0	\$10,000
Pre-Engineered Amphitheater	LS	1	\$37,200	\$37,200	\$25,000	\$62,200
Footings	CY	14	\$790	\$11,060	\$0	\$11,060
Excavation/Backfill	CY	100	\$45	\$4,500	\$0	\$4,500
Raised Concrete	CY	20	\$790	\$15,800	\$0	\$15,800
Brick Surround	EA	4	\$800	\$3,200	\$0	\$3,200
Ramps, Stairs, Sidewalks	SF	250	\$25	\$6,250	\$0	\$6,250
Handrail	LS	1	\$800	\$800	\$0	\$800
						<b>\$134,810</b>
<b>Construction Subtotal</b>						<b>\$135,000</b>
<b>Contingency</b>					<b>20%</b>	<b>\$27,000</b>
<b>Construction Total</b>						<b>\$162,000</b>
<b>Design Engineering</b>						<b>\$24,000</b>
<b>Construction Engineering</b>						<b>\$8,000</b>
<b>Total (2024 Dollars)</b>						<b>\$194,000</b>





Poligon's Houston Half Hexagons (HHA) are four sided, amphitheater style shelters with truss-style ornamentation and a hip roof with a 5:12 pitch.

\*Shown with optional ornamentation

#### Primary Roof Options:

- Tongue-and-Groove
- Structural Insulated Panels
- Multi-Rib
- Standing Seam\*

\* 'Standing Seam Only' roof requires a custom frame.

#### Secondary Roofing Options:

- Multi-Rib
- Standing Seam
- Asphalt Shingles
- Cedar Shingles (Hand Split or Milled)

#### Shelter Modifications:

Shelter can be modified by adding handrails, round columns, custom ornamentation, integrated benches, lightning protection, electrical cut-outs, or by an increase in UPB up to 11'.

#### Shelter Customizations:

Shelter can be customized by adding windscreens, walls, tile roof, special columns, an increase in UPB over 11', or by requesting a 'Standing Seam Only' roof. For structures with a standard UPB of 9'-0", addition of ornamentation increases UPB to 9'-10".

Size 'A' (Width)	16'	20'	24'	28'	32'
Size 'B' (Depth)	7'	9'	11'	13'	14'
UPB (Under Perimeter Beam)	9'-0"	9'-0"	9'-0"	9'-0"	9'-0"
# of Columns	4	4	4	4	4
Shaded Area (sq. ft.)	83	130	187	255	333
Center of Columns	6'-4"	8'-4"	10'-4"	12'-4"	14'-4"
# Picnic Tables	1	2	2-3	3-4	4

\*See back side for line drawings and color information





HOUSTON

ALPINE

Get a return-on-investment through concerts, performances, and fundraisers for your park.

